



KIO KIO SCHOOL
Whakatangata - Playing the Game of Life

PROSPECTUS 2026



 (07) 8731816

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 1701 Otorohanga Rd, RD 4, Otorohanga 3974

 www.kiokio.school.nz

WELCOME

Welcome to Kio Kio School. It is my pleasure, on behalf of our staff and Board of Trustees, to warmly welcome you and your whānau to our school community.

At Kio Kio School, we are proud to provide a learning environment where children are known, valued, and encouraged to thrive. We believe that strong partnerships between home and school are an important part of every child's success, and we look forward to working alongside you during your child's learning journey.

Situated in a beautiful rural setting just 10 minutes north of Otorohanga, Kio Kio School is a vibrant and well-resourced school with approximately 140 students. We are fortunate to offer a range of excellent facilities that support both learning and play, including seven classrooms, a library, recreation centre, swimming pool, two playing fields, two playgrounds, astroturf tennis courts with hockey and netball markings, a large sandpit, and a wide range of sports equipment.

We are proud of Kio Kio School's strong reputation for providing high-quality education and meaningful opportunities for all learners. Our aim is to nurture confident, capable, and connected young people who are inspired to learn, challenge themselves, and contribute positively to the world around them.

Our classrooms are named after native New Zealand trees — Kōwhai, Pūriri, Pōhutukawa, Rimu, Tōtara, Kahikatea, and Kauri — and our students also belong to one of our four school houses: Kakepuku (Red), Pirongia (Blue), Puketarata (Green), and Maungatautari (Yellow), each named after significant local mountains. These features reflect our pride in our environment, our place, and our sense of belonging.

One of the things that makes Kio Kio School so special is our strong and supportive community. We are incredibly fortunate to have families who value education and contribute to the life of the school in so many ways. Parents and caregivers are always welcome, and we encourage you to become involved in the many opportunities and events that help make our school such a positive place to learn and grow.

Our school community is made up of families from a range of backgrounds, including many from local farming families and others who travel from town. This diversity adds to the unique character of our school and strengthens the sense of connection and community we are so proud of.

I hope this booklet gives you a helpful insight into life at Kio Kio School. We look forward to welcoming you and your family and sharing in your child's educational journey.

**Ngā mihi,
Pip Were
Principal**

STAFFING

Principal	Pip Were
Deputy Principal/Teacher	Karen Coleman (Senior Team Leader)
Teachers	Kirsten Beck (Junior Team Leader)
	Paige Kelly
	Larna Culpán
	Madisyn Beard
	Nicky Frederick
	Helen Twentymán
Part-time Teachers	Lucy Stewart
	Dianne Shariff
	Emma Telfer
Learning Support Coordinator	
Structured Literacy and Numeracy	
Intervention Teacher	Stacey Lee Reynolds
Teacher Aides	Kristy Stewart
	Lisa Guise
	Katie Krukerink
	Tamara Mateni
Office Manager	Shirley McKinley
Office Administrator/Library Manager	Amanda Wright
Caretaker	Peter Cornelissen

BOARD OF TRUSTEES

Principal	Pip Were
Presiding Member	Charlie Telfer
Secretary	Louise Payne
Treasurer	Leanne Lawrence
Trustee - Property	Karl Morrow
Trustee - Health & Safety	Craig Mora
Trustee - Policy & Compliance	Nick Willis
Staff Representative	Larna Culpán
Minute Secretary	Pila Rata

OUR MISSION STATEMENT

Kio Kio School provides a positive, safe, and inclusive learning environment where every learner experiences wellbeing, belonging, progress, and achievement, and is empowered to thrive through a responsive, culturally sustaining, and future-focused curriculum.

- All students are encouraged to reach their potential.
- We deliver a diverse, future-focused educational programme based on the refreshed *New Zealand Curriculum*.
- Professional learning and development are key for all staff members.
- We utilise the principles of relational and restorative practices to foster our school culture.
- We focus on developing attitudes and values as well as skills and knowledge.
- We develop children's thinking, questioning and problem solving skills.
- We foster independence, self-esteem, creativity, responsibility and curiosity.
- We provide programmes tailored for student needs, including enrichment and extension for able students, and learning support programmes where appropriate.
- Māori students enjoy success as Māori; Pasifika students enjoy success as Pasifika; students with special learning needs enjoy success appropriate to their situation.
- We provide resources to meet the identified learning needs of students.
- E-learning is integrated appropriately across the curriculum.

SCHOOL MOTTO

Our motto is 'Whakatangata – Playing the Game of Life'.

OUR VISION

Kio Kio School students will be confident, relate well to others, strive to achieve the Kio Kio core values and become lifelong learners.

- Students are at the heart of all decision-making.
- Learning is holistic and life-long.
- Quality teaching and learning is paramount.
- All learners will be challenged and encouraged to take risks.
- All people will feel valued and respected.
- Our School P.O.W.E.R Values and culture are important. They are reinforced every day by our actions.
- We aim to be culturally responsive and an inclusive learning community where diversity is embraced.
- School and family partnerships are valued and promoted.
- History and tradition are valued and important.
- We aim to be future-focused in our thinking, learning and planning.
- We aim to live and work sustainably as a school and community.
- Learning and life at school should be fun, lively and engaging.
- School is a safe place, both physically and emotionally.
- The school is a community resource – the hub of its community.



SCHOOL INFORMATION

We hope that you enjoy your association with the school and that in doing so you become involved in our school community. It is hoped that the following information (listed alphabetically) about our school will be useful and will help you understand our function.

ABSENCES

If your child is absent from school or will arrive late, please phone the office on 873 1816 or you can leave a message on the answer phone. Alternatively you may also email the school office at admin@kiokio.school.nz or use the absent tab on the eTap Caregivers APP. Please state the child's name, classroom and reason for the absence. If no reason is given it is recorded as explained but unjustified according to the Ministry of Education guidelines.

APPOINTMENTS

If your child needs to attend an appointment, please sign them in and out at the office.

ARRIVING AND LEAVING SCHOOL

The school takes responsibility for students from 8.30am. Students who need to arrive earlier than that need to make arrangements with the Principal. The drop off and collection point for students is through the school gate at the end of the bus shelter. Please escort your children to and from the vehicle to the school gate.

BEFORE AND AFTER SCHOOL CARE

There are currently no before and after school care programmes available.

BOARD OF TRUSTEES

Our Board of Trustees currently consists of six representatives. The Board of Trustees is elected every 3 years (next election June 2028). The Principal is on as of right, a staff member is elected every 3 years by the staff, and a minute secretary is employed. The committee works with the staff to provide the optimum environment and facilities for the students. We are fortunate to have a Board of Trustees sincerely interested in the welfare of your children.

Monthly meetings will usually be held in week three and week eight each term during the school year. Parents are most welcome to attend and a reminder of these meetings will be put in the school newsletter.

BUS STUDENTS

Children are eligible to travel on the bus if they are:

- Year 1-8 & live more than 3.2km from school.
- Year 9-13 & live more than 4.8km from school.

Other children (ineligibles) living on the bus route may be permitted transportation if room is available. However, if there is insufficient space, the ineligible Yr 9-13 students will be required to make their own way to school on the basis of the closest student off first. If this does not provide sufficient seats, then the ineligible students between Yr 1-8 will be required to make their own way on the same basis.

The Board of Trustees:

1. reserves the right to allocate a space, if available, for any ineligible child for whom sufficient reason has been produced.
2. points out that the use of school transport is a privilege not a matter of right and the Board may withdraw the privilege at any time.

Reliable information of an intention not to use the afternoon service is most important.

CADETS/COHORT ENTRY

We offer a Cadets programme for 4-year-old children to help them become familiar with the school environment before starting in our new entrant class, Kōwhai. If you have notified the school of your intentions to enrol, then our new Entrant teacher will contact you a few weeks prior to your child turning 5 to book a place in this programme.

We also follow a Cohort Entry Policy. This means children can start school on the first day of a term after their fifth birthday, or on the first day of Week 6 if their birthday falls after the term has begun.

CLASS ORGANISATION

The school is divided into seven classes at present. The structure of these varies according to our school roll and numbers of children at various levels. Where practical, it is school

policy to keep numbers lower in the junior room where the educational advantages of a good start are lasting.

CLASS TRIPS

As part of the class programme, day visits and overnight camps are undertaken by classes. These visits are a valuable extension of the class programme and involve a large amount of work and organisation, but their value is unquestionable. Parents' help on such excursions is essential and any offers of transport or supervision at these times are greatly appreciated.

CLEANING DUTIES

A cleaning company is contracted to complete most of the daily cleaning, including all the classrooms and toilet blocks. A part-time Caretaker is employed to control weeds, care for gardens and carry out minor maintenance duties.

The Board of Trustees contracts out the lawn cutting of the main playing fields & lawns.

DENTAL CLINIC

The school Dental Therapists cater for Kio Kio students by attending on site every 18 months. Should anyone be in need of their services outside of this timeframe they can be contacted on 0800 825 583.

ELECTRONIC DEVICES

The Board of Trustees provides some chromebooks to support the learning in classrooms. Middle & senior students can bring their own chromebook to use under our school system and logins. Other devices are not supported by our network. Mobile phones are prohibited.

ENROLMENT REQUIREMENTS

A child's birth certificate or valid passport is required on enrolment. For children who were not born in New Zealand, we need to have copies of residency status.

The following information will also be required:

- Mother's & Father's names, occupations, address & phone number.
- Alternative emergency contact numbers.
- Proof of address.
- Details of health allergies, etc.
- Details of pre-schooling & hours.
- Name of family doctor.
- Serious illnesses, accidents and significant health problems.
- Ethnicity.
- Iwi (where applicable).

ENROLMENT SCHEME

We have an enrolment scheme in place, more information can be found at the back of this booklet. Please check with the school office for the most up to date information on placements available and opening/closing dates, as this can vary throughout the year depending on roll numbers.

FACEBOOK AND WEBSITE, SEESAW

Teachers will communicate with families via the Seesaw app. We have a Facebook page to share information. Please 'like' our page *Kio Kio School* to receive notifications. We also have a school website: www.kiokio.school.nz.

FIRST AID TREATMENT TO PUPILS

Should a child suffer an accident at school they will be attended to and if it is felt that a doctor's advice is necessary, then the parents will be contacted immediately. Please advise the class teacher if students need to take any form of medical prescription during the school day. A Medication Administration form is available at the office and needs to be completed by the parent.

HOME LEARNING

We value home learning being purposeful and connected to the learning focus for learners' in classrooms.

Home learning will be given on a Monday and returned by Friday. The tasks will be set by the classroom teacher with the purpose of consolidating learning.

INTERNET SAFETY

Our students have access to and are encouraged to use a variety of online tools for research, communication and collaboration. With this great opportunity comes the responsibility to act appropriately and be safe in online spaces.

Students and parents must have signed the Cyber Safety agreement form before accessing and using the internet. There is a copy of this form included in the enrolment pack, and extra copies can be picked up from the office.

Our school uses Linewize as a cyber filtering system to manage content for digital safety.

ISSUES/CONCERNS/WORRIES

If you have any concerns regarding any aspect of your child's school life, please contact his/her teacher. We very much value your input and look forward to working with you and your family.

KIO KIO SCHOOL SUPPORTERS' COMMITTEE (P.T.A)

Our Supporters' Committee assists in organising social events and activities for school families and the wider community. Examples of these events and activities are: Fireworks & Gala Evening, Quiz Evenings, Socials etc. We are always seeking new members. Please contact the office for more information.

LIBRARY BOOKS

Students are encouraged to borrow books from the School Library – each class has a weekly time that they visit the Library for this purpose. Books are available for children of all ages and every class. Library books must be transported to and from school in bookbags. If a book is damaged, please send it back to school where we have the materials for correct mending. The Library is open at lunchtime from 1.15 – 1.45pm (closed Friday) and librarians are rostered to help issue books. Encourage your children to use the library and read. A love of books will be lasting.

LOST PROPERTY

The ideal situation is to avoid lost property and this is achieved by clearly naming all property so if it is lost or misplaced we can return it to the child. Lost property is placed on the rack outside the classrooms on the front deck.

LUNCHES

Children bring their own lunches to school. From time to time the school classes may sell school lunches to fundraise for their camp. Notices will be put on the "Seesaw" app

regarding these. Fat Kiwi is available on Friday's. Please see the school newsletter as to how to order.

NEWSLETTERS

The school newsletter 'THE FLASH' is emailed to all Parent/Caregivers fortnightly. It is also made available via Facebook and on our Website. It is extremely important that you ensure you receive and read them. These notices will let you know of any upcoming events at the school. Other notices are issued online when the need arises.

PARENT HELP

There are many occasions where parents are able to help with school activities. Teachers recognise and are grateful for the support they receive at these times. Opportunities arise at such activities as sports days, school visits and camps.

POLICE VETTING & LICENCE CHECK

It is a requirement for all parents attending overnight camps to be police vetted and have a copy of their drivers licence on file at the office.

REPORTING TO PARENTS

Meet the Teacher evening - February
Parent/Child/Teacher Interviews – End of Term 2
Written Reports – End of Term 2 & 4

All parents are asked to take part in these interviews as experience has shown that they are extremely valuable to both teachers and parents. They enable parents to meet the teachers, discuss requirements and proposed activities and to learn more about the children.

SCHOOL HOURS

8.30am	Puketarata Road Bus arrives
8.30am	Mangaorongo Road Bus Arrives
9.00am	School starts
10.30am	Morning Interval
11.00am	Lessons resume
1.00pm	Lunch
2.00pm	Lessons resume
2.55pm	End of school day
3.05pm	Puketarata Bus leaves
3.15pm	Mangaorongo Road Bus leaves

SCHOODOCS

Kio Kio School Board of Trustees follows the SchoolDocs policies and procedures that are tailored to all New Zealand schools. You can access by logging in to www.schooldocs.co.nz, click **Search for your school** - Start typing Kio Kio, select from dropdown box, **Username:** Kiokio, **Password:** 3974

SPORTS

At Kio Kio School, we pride ourselves on offering a dynamic and inclusive sports programme that encourages all students to participate, compete, and develop a lifelong love of physical activity. Our extensive sporting opportunities cater to a range of abilities and interests, fostering teamwork, resilience, and school spirit.

We enter school teams in **hockey, miniball, netball, and soccer**, and we actively support students wishing to play **rugby through our local club**. Alongside these, students participate in a variety of in-school competitions that lead into inter-school events, including **swimming, triathlon, winter sports, cross country, and athletics**.

For students who are keen and capable, we also provide the opportunity to attend the **Totara Springs Sports Camp**, either as part of a Kio Kio team or by combining with another school. This experience allows students to further develop their skills, challenge themselves, and build strong connections with others.

Throughout the year, students engage in school-wide sporting events and have opportunities to represent Kio Kio School in inter-school competitions and external events.

STUDENT EDUCATIONAL OPPORTUNITIES

At Kio Kio School we are able to offer students a number of educational opportunities over and above their normal classroom experiences.

- Structured Literacy Learning Support
- Mathematics Learning Support
- Outdoor Education for classes annually
- Learning Support for children in need of assistance
- Environmental Education
- Sports Camp - alternating years (Senior Students)
- Technology Challenge
- Athletics Competition
- English for Speakers of Other Languages lessons
- Agricultural Day
- Other services; RTLB, RTLit & Learning Support Coordinator

SWIMMING

The school aims to teach children to swim adequately, be conscious of water safety and know how to get themselves out of difficulties in the water should the need arise.

Students are expected to swim every day as it is part of the New Zealand Curriculum. If a student is not to take part in the swimming lesson due to illness or injury, a note to the effect should be provided.

SWIMMING POOL

The school pool is available for use by parents and residents of Kio Kio Community subject to conditions laid down by the School Board of Trustees. It is expected that those using the pool will maintain a high standard of behaviour and will take care of property at all times. Keys can be purchased through the school office during the summer season.

TECHNICRAFT

Year 7 & 8 students are taken by bus to Otorohanga South School for Technicraft. This includes cooking, sewing and woodwork. The timetable of days and times is arranged by South School to suit their programme. Currently it is weekly on Friday mornings. Reports on students are given in writing for school reports.

TOYS AND VALUABLES

Except in very exceptional circumstances, it would be advisable that expensive toys and valuables should be left at home. Other children may not respect your child's property in the same way that he/she does. Teachers cannot be responsible for the custody of valuable articles.

UNIFORM

Our school does not have a school uniform, but we do have a code of dress. This includes sun smart and weather appropriate clothing.

A Kio Kio School polo-shirt is available, which can be purchased from the school office. The polo shirt is a requirement for some events such as sports days, inter-school activities and special assemblies. We prefer students to have a pair of black shorts, skirts or track pants to wear with the polo-shirt.

Students are required to wear their Kio Kio School polo every Friday.

VISITING THE SCHOOL

Kio Kio School encourages families to communicate with their child/ren's teachers through an App called 'Seesaw'. If you wish to discuss matters concerning your children, please make an appointment with the classroom teacher outside of school hours.

ENROLMENT ZONE MAP

Kio Kio School ENROLMENT SCHEME

Effective from 3 October 2016

Home Zone

All students who live within the home zone described below* (and/or shown on the attached map) shall be entitled to enrol at Kio Kio School.

**Commencing at Kio Kio School – travel north on State Highway 3/Otorohanga Road (includes Awatane & Blakett Roads), to number 890 SH3/Otorohanga Road. Anso Road is included in zone.*

From 890 Otorohanga Road, travel south to the intersection of Mangaorongo Road and Maihihi Road. Mangaorongo Road, Scown Road and Awatane Road are in zone.

Head northwest up Mangaorongo Road to the intersection with SH3/Otorohanga Road. From this intersection, continue north to the intersection of Kio Kio Station Road and Ouruwhero Road.

Head north along Ouruwhero Road to the intersection with Pokuru Road and Te Kawa Road. Ouruwhero Road from number 415 is in zone. Peacock Road and Te Kawa Road from number 1145 are in zone.

From the intersection of Ouruwhero Road, Te Kawa Road and Pokuru Road, head east to number 890 SH3/Otorohanga Road. Te Kawa Road east of the intersection is not in zone.

Henderson Road, Burr Road and Puketarata Road are in zone.

(Home zone includes both sides of the road unless otherwise stated in the description).

Proof of residence within the home zone will be required.

